BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROCKY MULLEN
District 2

CLINT DIDIER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting and Public Hearing
Tuesday August 23, 2022

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. ***August 9, 2022 Commissioner's Meeting Minutes***

9:02 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2022-193 Randox Evidence Multistat Blood Analyzer Gold Services and Support Contract
2. Resolution 2022-194 Appointing Mark Jansen to the Civil Service Commission
3. Resolution 2022-195 Agreement IAA23020 with AOC for Support of CASA_VGAL Program
4. Resolution 2022-196 Waive Competitive Bidding Requirements for the Sheriff's Office to Purchase Vehicles
5. Resolution 2022-197 Approving Opioid Class Action Settlement
6. Resolution 2022-199 (# out of order)Annual Compensation for Superior Court Felony Panel

9:04 a.m. Commissioner/Administrator Updates

9:15 a.m. Public Comment by Phone: **509-546-5859**
We welcome your comments. Please limit your comments to 3 minutes.

9:20 a.m. Update on RFP for Behavioral Health Provider for Crisis Recovery Center
Benton County Commissioner Jerome Delvin and Human Services Director Kyle Sullivan

9:40 a.m. Office of Public Defense Presentation
Presented by OPD Manager Larry Zeigler

9:55 a.m. Step Exception for Auditor's Office Employment Office
Presented by Thomas Westerman (Resolution 2022-198 upon approval)

10:05 a.m. County Business Vehicle Policy (Returned-Revised) *(Resolution 2022-192)*
Presented by Administrator Keith Johnson

10:15 a.m. PUBLIC HEARING Declaring Real Property as Surplus- Wilson House
Presented by Administrator Keith Johnson (Resolution 2022-200)

10:30 a.m. Administration Office Business

10:35 a.m. Public Comment

10:40 a.m. Adjourn

FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC HEARING
AUGUST 23, 2022

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:01 a.m. ***August 9, 2022 Commissioner's Meeting Minutes approved as presented.***

9:01 a.m. **Approval of Fund Expenditure Warrants**

08/23/2022

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.
Action: As of this date, 08/23/2022
Move that the following warrants be approved for payment:
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00385057 - 00385229	$507,154.17
EFT Check Numbers:	00001241 - 00001245	$8,241.82
		$515,395.99

Fund Expenditures	Amount Issued
CURRENT EXPENSE	$181,408.99
EDA CARES ACT RECOVERY ASSIST	$63,160.32
BOATING SAFETY	$3,121.40
JAIL COMMISSARY	$4,233.88
DARE FUND SHERIFF	$3,920.38
COUNTY ROADS	$197,113.74
SOLID WASTE	$1,241.29
THE HAPO CENTER	$56,022.19
FRANKLIN COUNTY RV PARK	$4,316.89
MOTOR VEHICLE	$856.91
TREASURERS TRUST FUNDS	$838.83

In the amount of: $516,234.82

The motion was seconded by:

And passed by a vote of: 3 to 0

Reviewed by the County Administrator:

The attached vouchers have been approved by Auditor or Deputy:
Tim Anderson

Vouchers Audited By:
Paola Mendoza

❖ ***Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 23, 2022 for payment totaling $516,234.82. Commissioner Peck seconded and the motion carried.***

9:01 a.m. **Approval of Salary Clearing and Emergency Management Payroll**

FRANKLIN COUNTY, WA
Matt Beaton AUDITOR
ELECTIONS
LICENSING
RECORDING
ACCOUNTING

1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

August 23, 2022

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 4
certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 23, 2022
moves that the following warrants be approved for payment.

FUND	WARRANT		AMOUNT
Salary Clearing Payroll:			
Net Payroll Checks	00384999-00385015		$ 15,411.70
Net EFT Payroll Checks	00042208-00042470		$ 519,424.21
Deduction and Contribution Checks	00385031-00385043		$ 201,980.42
A/P EFT	00001240		$ 326,145.79
		Total	$ 1,062,962.12
Emergency Mgmt Payroll:			
Net EFT Payroll Checks	00042204-00042207		$ 8,677.97
Deduction and Contribution Checks	00385016-00385030		$ 12,648.32
		Total	$ 21,326.29
		Grand Total All Payrolls	$ 1,084,288.41

In the total amount of **$1,084,288.41**

The motion was seconded by [signature] and passed by a vote of 3 to 0.

[signature]
The attached payroll has been approved by Auditor or Deputy

[signature]
Payroll Prepared by Paola Mendoza

❖ ***Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling $1,084,288.41. Commissioner Peck seconded and the motion carried.***

9:03 a.m. **Approval of Consent Agenda**

1. Resolution 2022-193 Randox Evidence Multistat Blood Analyzer Gold Services and Support Contract
2. Resolution 2022-194 Appointing Mark Jansen to the Civil Service Commission
3. Resolution 2022-195 Agreement IAA23020 with AOC for Support of CASA_VGAL Program
4. Resolution 2022-196 Waive Competitive Bidding Requirements for the Sheriff's Office to Purchase Vehicles
5. Resolution 2022-197 Approving Opioid Class Action Settlement
6. Resolution 2022-199 (# out of order)Annual Compensation for Superior Court Felony Panel

❖ ***Commissioner Mullen moved to approve consent agenda items 1-6. Commissioner Peck seconded and the motion carried after discussion on items 4 and 5.***

9:03 a.m. **Commissioner/Administrator Updates**

Administrator Keith Johnson update

- Working on the 2023 Budget
- Working on replacements for Human Resources Director and HAPO Manager Positions
- Met with McKinstry Company who is working on the energy retro at the HAPO Center
- Met with Juvenile Justice Center remodel committee
- NACo West meeting- updating on pieces of federal legislation
- Benton County Emergency Services- BCES

Commissioner Peck update

- Council of Governments Executive Board Meeting- scoring the transportation improvement program
- WSAC-Legislative Steering Committee- actions to be taken to the legislators in January, February 2023
- Hanford Area Economic Investment Fund Advisory Committee-HAEIF

Commissioner Mullen update

- Benton Franklin Health Board-searching for new Health Officer- decrease in COVID cases-988 suicide hotline now open
- Good Roads meeting- Discussion on difficulties with the trucking distribution of goods
- Benefits Committee meeting
- Local Decision Makers meeting
- Primary Election Pre-Certification

Commissioner Didier update

- State Auditor's Entrance Exam for Franklin County
- Budget Review Meeting
- Benton Franklin Health Board- Dr. Amy Persons has been promoted as a Regional Medical Officer for the State Department of Health
- Air condition went out in Public Safety Building and Commissioner Didier authorized employees to vacate the offices if heat becomes excessive.

9:20 a.m. **Update on RFP for Behavioral Health Provider for Crisis Recovery Center**
Benton County Commissioner Jerome Delvin and Human Services Director Kyle Sullivan addressed the Board with an update on the crisis recovery center. Benton County Deputy Administrator Matt Rasmussen has distributed an RFP (request for proposal) to providers that would be interested in running the crisis recovery center. Commissioner Delvin was hopeful in securing a provider soon, as he would like them to assist in design and construction of the facility. Benton County would be the contract holder with the provider to keep it simple.

- ***After the discussion, the Franklin County Commissioners were in consensus to set up the crisis center program similar to the MOU (memorandum of understanding) that currently runs the Human Services Department.***

9:48 a.m. **Office of Public Defense Presentation**
Office of Public Defense Manager Larry Zeigler gave an update on his office situation. He is having a hard time obtaining and maintaining attorneys, due to the scope, salary and availability of qualified attorneys. Chief Civil Attorney Jennifer Johnson suggested hiring attorneys as full time employees with benefits. An additional concern is the availability to find office space to accommodate new employees.

10:07 a.m. **Step Exception for Auditor's Office Employment Office**
Thomas Westerman and Tim Anderson presented the Board with a request for a step exception in order to fill a position in the auditor's office. This position has been available since May and qualified applicants are difficult to find. The current applicant was a previous employee and has knowledge with the system.

- ***After discussion, Commissioner Mullen moved to approve resolution 2022-198 (step exception). Commissioner Peck seconded and the motion carried.***

- ***Commissioners are in consensus to bring an accounts payable position grade 13-2 for approval on consent agenda 8-30-2022.***

10:16 a.m. **County Business Vehicle Policy (Returned-Revised)**
Administrator Keith Johnson held a discussion with additional input from the department head and elected.

Assessor John Rosenau listed a few of his concerns with the policy. Some items were not clear on usage as it pertains to personal vehicles. Other policies were too restrictive, such as preapproval from the Commissioners and Administrator before loaning out vehicles to other departments when they are in need of transportation to conduct county business.

He let the Board know that he was in need of transportation to and from his home to the courthouse for work for a brief time. He recorded his mileage and submitted funds as a reimbursement for usage of the county vehicle during that time.

Auditor Matt Beaton stated that there are many personal vehicles used during elections while collecting ballots from boxes around the county. He mentioned that the Elections Office is looking into purchasing a county vehicle so that employees would not need to use their own for county business. He supports a policy like this; however, he believed language could be clearer.

Sheriff Jim Raymond suggested having pool cars available for county business.

Coroner Curtis McGary, Assessor John Rosenau and Auditor Matt agreed that having pool cars would be beneficial to the county.

Administrator Keith Johnson would review this policy and address changes as needed.

10:30 a.m. **PUBLIC HEARING Declaring Real Property as Surplus- Wilson House**

Commissioner Didier opened the public hearing at 10:31 a.m.

Administrator Keith Johnson explained the background process of declaring the "Wilson House" as surplus and placing it up for auction. A public hearing is an essential formality, required by state law in declaring surplus property.

After a brief discussion, Commissioner Didier closed the public hearing at 10:32 a.m.

- ***Commissioner Peck moved to approve resolution 2022-200 as presented. Commissioner Mullen seconded and the motion carried.***

Administrator Keith Johnson heard back from the State Auditor's Office regarding some questions around the Prosecuting Attorney's vehicle use and reimbursement for mileage. When Mr. Sant became aware of the situation, he remitted an overpayment of funds back to the county and the State Auditor's Office was satisfied with that result.

10:34 a.m. **Public Comment**

- George Dockstader suggested the Commissioners look twenty years down the road as to what is needed for the future growth of Franklin County, rather than just a year ahead.
- Assessor John Rosenau mentioned we are behind ten years in space for employees. The rate of growth is not going to slow down and he urged the Commissioners to allow the County Administrator to look at plans for expansion and growth development with county facilities and staffing.
- Sheriff Jim Raymond suggested acquiring property around the courthouse.
- Commissioner Mullen informed the public that the Ben Franklin Transit would be shuttling people to and from the fair this year.

10:40 a.m. **Executive Session RCW 42.30.110(1) (g)** – *evaluate the qualifications of applicant for employment or review performance of public employee.*

Commissioner Didier recessed into Executive Session at 10:40 a.m., for up to 15 minutes to discuss litigation. Those participating are Commissioner Didier, Commissioner Mullen, Commissioner Peck, and County Administrator Keith Johnson.

10:55 a.m. Commissioner Didier reconvened the regular meeting.

Commissioner Didier asked Mr. Johnson if he is currently looking into acquiring properties close to the courthouse. Mr. Johnson has not been able to connect with the owners of property north of the courthouse; however, he was able to speak with Bob Thompson who has a building south of the courthouse, as well as the US Bank in downtown Pasco.

Adjourn
With no further business to bring before the Board, the meeting adjourned at 10:59 a.m.

Chair

Clerk of the Board

9-6-22
Date